



BOARD OF TRUSTEES REGULAR QUARTERLY MEETING

Paragould Campus
September 05, 2024
12:30 p.m.

Members present: Carolyn Collins, Bob Olvey, Danny Moore, Sue McGowan, David Coker, Jeremy Baltz, Stephanie Sutton and Dr. Martin Eggenesperger. Cabinet Members and Executive Directors attending: Dr. Brad Baine, Rhonda Stone, CPA, Jason Smith, J.D., Julie Edington, Sissy Gray, Priscilla Stillwell, Karen Liebhaber. Others present: James Hartness. Cami Alexander was present to record the minutes of the meeting.

Carolyn Collins, Board Chair, called the meeting to order at 12:30 p.m., welcoming all in attendance.

Approval of the May 09, 2024 Minutes

Bob Olvey made a motion to approve the minutes from May 09, 2024; seconded by Jeremy Baltz. All approved. Motion carried.

President's Report – Dr. Martin Eggenesperger **Institutional Updates**

President Eggenesperger welcomed those in attendance. Graycen Bigger was introduced into the meeting and gave an update on industry recruitment projects including those with Tate Manufacturing and Provalus. She thanked President Eggenesperger and the BRTC team for all their help and hard work. President Eggenesperger then gave his updates regarding partnerships, enrollment, closing out the annual strategic plan, and grants currently being worked on.

Academic Affairs – Dr. Brad Baine

Vice President Dr. Baine summarized his report, and noted that enrollment was up and he gave appreciation for all those who help in that process. He thanked Darendia Kersey for all her efforts getting CTC students enrolled. Dr. Baine also announced the formation of the Ad Hoc Academic Integrity Committee, noting that Jessica Stout would serve as chair. He also invited the board to attend the 9/11 ceremony and memorial wall dedication.

Finance & Administration – Rhonda Stone, CPA

Vice President Stone summarized the FY24 Budget to Actual report, various campus projects, departmental budgets and operating cash. She noted we were able to move a substantial amount to the reserves from the operating budget. She noted that Business Office Manager Linda Anderson had resigned and interviews had been held for a replacement. The bid opening for the barracks will be on Sept 17.

Student Affairs – Jason Smith, J.D

Vice President Smith opened with discussion on enrollment numbers, noting the enrollment was up 8.1% (SSCH), and gave his appreciation to admissions, faculty, Darendia Kersey, financial aid, and all those on campus for their hard work. He noted that this was the largest welcome week with approximately 600 students being served on both campuses over 2 days. "The Bridge" career service center is not complete. Lastly, he noted that Student Affairs was fully staffed with the hiring of Eugenia Riney and Rebekah Herring.

Institutional Advancement – Karen Liebhaber

The new website is up and running, but small issues are still being worked out. Dr. Liebhaber noted that two of her staff had resigned which caused things to back up in her office, but recently two more were hired and they were both doing very well. The 31st annual BRTC Foundation Golf Tournament will be held September 27.

Human Resources – Julie Edington

Executive Director Edington noted new hires/promotions and the positions still open. She also applauded Margo Davis' hard work as the new Title IX Coordinator.

Institutional Effectiveness – Sissy Gray

Executive Director Gray discussed the FY24 Strategic Plan Closeout and also the FY25 plan which is underway. She also gave updates on the Title III grant, and the DOL grant. She noted that they are trying to establish a meeting in hopes of an international partnership with the Marshallese College.

Workforce & Corporate Training – Priscilla Stillwell

Executive Director Stillwell told of the different types of class partnerships that have been developed. She noted the retirement of Patricia Sanderson and also the hiring and promotions of April Exum and Destiny Newman. She thanked Shana Sartain for all of her help with the onboarding of Colleague.

Action Items

The following slate of resolutions was presented to the Board:

1. Resolution to add JHS/NEACTC as an Additional Instructional Site. Jeremy Baltz made a motion to accept; seconded by David Coker. All approved. Motion Carried.
2. Resolution to Authorize the Promotion Items Appropriation and Funds Transfer for FY24/25. David Coker made a motion to accept; seconded by Sue McGowen. All approved. Motion carried.
3. Revision/Updates to the Policy & Procedures Manual – Sue McGowan made a motion to accept; seconded by Stephanie Sutton. All approved. Motion carried.

New Business

None

Other Business and Announcements

Rhonda Stone notified the board that the BRTC Police Dept Policy & Procedure Manual was now current and up to date with state laws.

Executive Session

Stephanie Sutton made a motion to enter into Executive Session; Danny Moore seconded. David Coker made a motion to exit the Executive Session; Bob Olvey seconded.

Adjournment

With no further business, a motion to adjourn was made by member Danny Moore; seconded by Bob Olvey. Motion carried.

The next quarterly meeting of the BRTC Board of Trustees will be held on December 19, 2024, at the Pocahontas campus.

*Board of Trustees Meeting
September 05, 2024*



Robert G. Olvey, Secretary

Meeting Dates: December 19, 2024 (Pocahontas); February 06, 2025 (Paragould); May 15, 2025 (Paragould)