



## **BOARD OF TRUSTEES REGULAR QUARTERLY MEETING**

**Paragould Campus**

**March 07, 2024**

**12:30 p.m.**

Members present: Carolyn Collins, Bob Olvey, Danny Moore, Sue McGowan, Danny Coker and Dr. Martin Eggensperger. Member absent: Jeremy Baltz. Cabinet Members and Executive Directors attending: Dr. Brad Baine, Rhonda Stone, CPA, Jason Smith, J.D., Julie Edington, Sissy Gray. Others present: Dana Bradford, Jessica Rainwater, Donna Statler and Jason Linam. Cami Alexander was present to record the minutes of the meeting.

Carolyn Collins, Board Chair, called the meeting to order at 12:30 p.m., welcoming all attending.

### **Approval of the December 14, 2023 Minutes**

Vice Chair David Coker made a motion to approve the minutes from December 14, 2023; seconded by member Danny Moore. All approved. Motion carried.

### **President's Report – Dr. Martin Eggensperger**

#### **Institutional Updates**

President Eggensperger welcomed those in attendance. In summary, he discussed the strategic plan and goals that have been met thus far such as the berm, HLC accreditation, AMMC & GIN partnerships, the Piggott location, barracks, Title III grant, etc. The President noted how hard everyone had worked to make these plans fall into place in such a timely manner.

### **Academic Affairs – Dr. Brad Baine**

Vice President Dr. Baine summarized his report, noting specific curriculum proposals that had LON's pulled and the reasons for that. The board had no questions.

### **Finance & Administration – Rhonda Stone, CPA**

Vice President Stone summarized the FY24 Budget to Actual report, various campus projects, departmental budgets and operating cash. She also presented the Annual Certification of Solvency. The board had no questions.

### **Student Affairs – Jason Smith, J.D**

Vice President Smith opened with discussion on enrollment numbers, noting the enrollment was down mostly due to LETA cadets dropping out. He advised that the Financial Aid department had been working hard to implement the new federal FAFSA process. Admissions has begun mobile registration and also held a Hard Tech Day at the Pochontas campus, with other preview days to come. He notified the board on his part of the Title III grant and the plans for that. The board had no questions.

### **Institutional Advancement – Jessica Rainwater**

Communications Specialist Jessica Rainwater filled in for Dr. Karen Liebhaber, who was unable to attend. Jessica notified the board that planning for the Spring Soiree was wrapping up with the event being held Saturday March 9<sup>th</sup>. The board had no questions.

### **Human Resources – Julie Edington**

Executive Director Edington notified the board of positions recently filled and those that are still advertised. Human Resources and Payroll have been busy preparing tax documents and reports. She also advised the board that the implementation of the new Title IX training software, Vector, has went well and credited Margo Davis, new Title IX Coordinator, for her hard work on that. Dr. Eggensperger requested Director Edington to share that the plans for the open position of Community Program Specialist would be held at the GIN in downtown Paragould. The board had no questions.

### **Institutional Effectiveness – Sissy Gray**

Executive Director Gray offered the Annual Assessment Progress Report for the board to review. She also included the results of the student satisfaction survey and noted positive results. She has been working on the HLC Accreditation Update and discussed her role in the Title III grant noting the hire of Scott McNamara, Instructional Designer. The board had no questions.

### **Workforce & Corporate Training – Dana Bradford**

Corporate & Community Education Coordinator Dana Bradford filled in for Executive Director Priscilla Stillwell who was unable to attend. Dana gave the board an update on the many corporate education training, events going on and the many more being planned. She also noted that they are doing custom classes for businesses/industries to meet the needs of the community. Dr. Eggensperger briefly updated the board on the name change to Workforce & Corporate Training. No questions were asked.

Board Chair Collins took a moment to commend the BRTC cabinet, faculty and staff on keeping the college moving forward in a positive manner.

### **Action Items**

The following slate of resolutions was presented to the Board:

1. Resolution to Authorize Expenses Reimbursements for BOT members – Secretary Bob Olvey made a motion to accept; seconded by Vice Chair David Coker. All approved. Motion carried.
2. Resolution to Authorize Tuition and Fee Recommendation for FY25 Academic Year – Vice Chair David Coker made a motion to accept; seconded by Secretary Bob Olvey. All approved. Motion carried.
3. Policy & Procedures Update – Member Sue McGowan made a motion to accept, seconded by member Danny Moore. All approved. Motion carried.
4. Recognition of FY25 Annual Plan – Member Danny Moore made a motion to recognize; seconded by member Sue McGowan. All approved.

### **New Business**

None

### **Other Business and Announcements**

General Studies Dean Donna Statler invited the board to attend the First Horizon Lecture Series featuring George Jared on March 12<sup>th</sup>.

### **Executive Session**

None

**Adjournment**

With no further business, a motion to adjourn was made by member Danny Moore; seconded by Vice Chair David Coker. Motion carried. The next quarterly meeting of the BRTC Board of Trustees will be held on May 09, 2024, at the Pocahontas campus.

*Board of Trustees Meeting  
March 07, 2024*



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Robert G. Olvey, Secretary

*Meeting Dates: May 9, 2024 (Pocahontas);  
September 5, 2024 (Paragould) December 19, 2024 (Pocahontas);*