



**BOARD OF TRUSTEES SPECIAL MEETING**  
**Pocahontas Room of Gaines Technology Building**  
**March 16, 2023**  
**12:30 p.m.**

Members present: Carolyn Collins, David Coker, Bob Olvey, Danny Moore, Sue McGowan, Jeremy Baltz and Dr. Martin Eggenesperger. Cabinet Members and Executive Directors attending: Dr. Brad Baine, Rhonda Stone, CPA, Jason Smith, J.D., Dr. Karen Liebhaber, and Sissy Gray (via Zoom). Janna Guthrey was present to record the minutes of the meeting. The meeting was available to visitors through Zoom.

Prior to the business meeting, members participated in a training session for the upcoming Peer Review of the Higher Learning Commission. This training was provided via Zoom by Executive Director for Institutional Effectiveness, Sissy Gray.

Carolyn Collins, Board Chair, called the meeting to order at 12:45 p.m., welcoming all attending. The next regular quarterly meeting is scheduled for May 4, 2023, at Pocahontas.

**Approval of the February 2, 2023 Minutes**

Danny Moore made a motion to approve the minutes from February 2, 2023; seconded by Jeremy Baltz. Motion carried.

**Action Items**

**1) Resolution for Tuition and Fee Adjustments – Office of Finance and Administration**

This proposal included adjustments to Out-of-State Resident Tuition, Facilities Maintenance Fees, Program Fees (pass-through costs) and a new Tech Enhanced Fee. Dr. Eggenesperger addressed this proposal. Rhonda Stone and Dr. Brad Baine addressed questions. Regina Moore, Director of Distance Education, presented the proposal for Tech Enhanced Fees and answered questions. David Coker asked that this new fee be brought before the Finance Committee for consideration before being approved by the board. Chair Collins read the resolution with the exclusion of the new Tech Enhanced Fee. Jeremy Baltz made a motion to approve the remaining fee adjustments; seconded by Bob Olvey. Motion carried. The Finance Committee will meet to discuss the new proposed fee prior to the next quarterly meeting in May.

**2) Resolution to Recognize New Additional Instructional Sites – Office of Institutional Effectiveness**

This resolution asked the board to formally approve The Armory (Piggott), Hillcrest High School, and Westside High School as additional locations, following ADHE and HLC approval, acknowledging that 50% or more of a certificate or degree program may be offered at these facilities. Chair Collins read the resolution. David Coker made a motion to approve; seconded by Bob Olvey. Motion carried.

**New/Other Business and Announcements**

Board members will meet with the Higher Learning Commission Peer Review Team for breakfast on Tuesday, April 4, at 8:00 a.m.

Board members were asked to sign the BRTC Campus Computer and Network Acceptable Use Policy for use of a BRTC email address.

Upcoming dates were shared and graduation/pinning attendance was discussed.

Dr. Eggenberger addressed a question concerning the new LEARNS Act and how it might impact BRTC and higher education as a whole.

**Adjournment**

With no further business to discuss, the board held a brief executive session and adjourned with a motion from Danny Moore; seconded by Sue McGowan. The next quarterly meeting will be held on May 4, 2023 in Pocahontas.



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Robert G. Olvey, Secretary

March 16, 2023

Future Meeting Dates: May 4, 2023 (Pocahontas); August 3, 2023 (Paragould);  
November 2, 2023 (Pocahontas); February 1, 2024 (Paragould)