



Medical Transcription
2019-2020
Technical Certificate
31 Credit Hours

Name _____ Anticipated Graduation Date _____

Original placement in developmental education courses is determined by ACT, ASSET, COMPASS, Accuplacer, or SAT test scores. I understand that if required to enroll in developmental education courses as a result of my test scores and Arkansas law, Act 1101, an additional semester may be required to complete my program of study. (*) following the course name signifies the program core courses.

English/Communication (3 credit hours)

~ENG	1003	Freshman English I		3	
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Mathematics (3 credit hours)

MATH	1053	Mathematical Reasoning/Quantitative Literacy OR higher level math		3	
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Business Foundation (25 credit hours)

ADMS	1213	Medical Transcription (Odd – Pocahontas / Even – Paragould)		3	
ADMS	1513	Keyboarding for Professionals I		3	
ADMS	2413	Word/Information Processing		3	
~ADMS	2563	Business Communications		3	
BSYS	1023	Professional Office Systems (Fall-Pocahontas/ Spring-Paragould)		3	
~CA	1903	Introduction to Computer Concepts		3	
MEDL	1001	Introduction to Health Care (Fall – Pocahontas /Spring – Paragould)		1	
MEDL	1003	Medical Terminology		3	
MEDL	1033	Foundations of Human Anatomy & Physiology		3	

As mandated by Act 472 of 2007, I have been informed of the Arkansas Course Transfer System, and how to determine which courses will transfer to other Arkansas public institutions. Website <http://acts.adhe.edu>

ACTS Transfer Courses

Courses notated in the degree plan with the “ ~ ” symbol are considered ACTS courses. The Arkansas Course Transfer System (ACTS) contains information about the transferability of courses within Arkansas public colleges and universities. Students are guaranteed the transfer of applicable credits and equitable treatment in the application of credits for admissions and degree requirements. For further information the ACTS website link can be reached at <http://acts.adhe.edu/studenttransfer.aspx>.

Student Signature Date

Advisor Signature Date