



Student Guide
to
Concurrent Credit
at BRTC

WELCOME

Thank you for enrolling at Black River Technical College as a concurrent student. Our concurrent enrollment program is open to students who have completed the 8th grade, are enrolled in an Arkansas high school (home school is included), and is recommended by his/her high school principal, superintendent, or counselor.

We're excited you're taking college classes through **BRTC** while still in high school! This guide explains the basics so you know *what to do*, *what to expect*, and *how to succeed*.

WHAT TO EXPECT

This guide will cover the ins and outs of concurrent enrollment, how to utilize myBRTC, as well as important dates, deadlines, course registration info, textbooks info, and more!

Your success is a HUGE priority for us!

If you need help at any time, contact:

Mrs. Beth Davis

Director of Career, Technical, & Concurrent Education

 beth.davis@blackrivertech.edu   870-248-4184

CONCURRENT 101

Concurrent classes at BRTC are offered in various formats:

- In your high school classroom with your high school teacher (who is fully credentialed just as a BRTC instructor is)
- On the BRTC campus with a BRTC instructor
- Online via Moodle (our Learning Management System) with a BRTC instructor

How to Pay for Courses:

Concurrent classes are offered to qualifying high school students in both the Fall and Spring semesters each academic year.

Concurrent classes are heavily discounted for high school students. Courses are billed at \$65 per credit hour so a 3-credit hour course will cost \$195. A 4-credit hour course will cost \$260.

Concurrent students are not charged any fees unless you exceed 15 credit hours in a semester. Textbooks/course materials are provided by BRTC for courses taught by BRTC instructors on a check-out basis.

Select students may qualify for scholarship funds:

ACT 1118–High school students who are eligible for free or reduced lunch, based on eligibility under the National School Lunch Act, shall not be required to pay any of the costs up to a maximum of six credit hours of endorsed concurrent enrollment courses for the courses that are taught: (i) on the grounds of the public school district in which the student is enrolled; and (ii) by a teacher employed by the public school district in which the student is enrolled. The costs of the endorsed concurrent enrollment courses will be shared between the college and the public school district in which the student is enrolled. BRTC discounts regular tuition and mandatory fees by 70%. The public school pays the balance, which is equivalent to the concurrent rate.

Accelerated Learning and Access to Acceleration Scholarship-Is a new Arkansas state scholarship providing up to \$2,000 per year for high school students enrolled in concurrent credit or accelerated coursework (like AP, IB, or college classes) The purpose is to expand student access to advanced academic opportunities and reduce the cost of earning college credit while in high school. Students can receive up to \$2,000 per year to cover tuition and fees for eligible courses. The award amount varies based on course load.

Tuition and Book Coverage

Tuition and books for any concurrent credit course taught by a Black River Technical College (BRTC) instructor will be covered by the Accelerated Learning and Access to Acceleration Scholarship.

Books will be provided on a rental basis through the campus bookstore and must be returned at the completion of the course. **Failure to return rented books will result in the high school being responsible for covering the cost of the unreturned materials.**

For students enrolled in a concurrent class offered on their high school campus, tuition will be covered by the Accelerated Learning and Access to Acceleration Scholarship. Additionally, these students will be provided with a book directly by their attending high school.

Concurrent Credit Continuing Eligibility Policy

To remain eligible for concurrent credit, students must maintain a **2.5 college GPA**.

If a student's GPA falls below 2.5, they'll be granted one additional semester to raise it to the required level. During this probationary semester, students can still take up to 15 credit hours.

Should the GPA not be raised after this probationary semester, the student will become ineligible for concurrent credit. Eligibility can only be regained by either:

- Paying out-of-pocket for courses, or
- Graduating and applying for post-secondary scholarships.

Extenuating Circumstances

Extenuating circumstances may be considered on a case-by-case basis. However, these situations are typically handled at the individual institution level.

Course Retake Policy

Students are permitted to retake a failed or withdrawn course only once. A second failure or withdrawal of the same course means it cannot be retaken as a high school student.

Academic Challenge Scholarship Impact (Beginning with Class of 2028)

Starting with the Class of 2028, any failed or non-completed concurrent courses will result in a deduction from future Academic Challenge Scholarship eligibility, regardless of the reason for the failure or non-completion.

Tuition is due prior to classes starting. Students can pay tuition in multiple ways:

- Check or money order by mailing to: BRTC–Finance Dept, PO Box 468, Pocahontas, AR 72455

- Debit or credit card by phone: Pocahontas campus 870-248-4116, Paragould campus 870-239-0969 Ext 5250
- Cash, check, money order, debit/credit card in person: Pocahontas campus-Admin Bldg, Paragould campus-Bookstore
- Debit or credit card online at www.mybrtc.blackrivertech.org

Dropping Courses:

Each semester there will be a “drop date.” Students that drop a course by this date will have a “W” on their transcript. In order to drop a course, students must visit with their high school counselor to ensure it will not affect his/her high school graduation status. A drop form must be completed and submitted to the Director of Career, Technical, and Concurrent Enrollment by the deadline.

Tuition Refunds:

Tuition refunds only apply to credit courses. If the course is withdrawn in the timeframe to receive a refund from an overpayment, a check will be issued through the Finance Office at the end of the applicable semester.

16 week courses

- Before and during the 1st week of the semester– 100%
- 2nd week of the semester– 70%
- 3rd week of the semester– 50%
- 0% after that point

8 and 4 week courses

- Thru the 3rd day– 100%
- 4th day of class– 50%
- 0% after that point

TEXTBOOKS

Students enrolled in concurrent courses taught by BRTC faculty may check-out textbooks from the BRTC bookstore. Courses taught at the high school campus will be provided by

their high school. If unsure, students need to ask their counselor/principal. BRTC instructors will list the required textbooks/materials on their course syllabus.

2026 Spring SEMESTER BRTC CALENDAR

Classes Begin	January 12, 2026
Last Day to Add a Class(es)	January 7, 2026
Martin Luther King Day - No Classes	January 19, 2026
Intent to Graduate Form Due	March 2, 2026
Spring Break - No Classes	March 23-27
Last Day to Drop a Class(es)	April 3, 2026
Final Exams	May 4-8, 2026
Grades Due	May 12, 2026
Commencement	May 14, 2026

ONLINE CLASSES

Taking an ONLINE class and don't know where to start?

Follow these steps on the first day of class 😊

1. Go to the BRTC homepage at www.blackrivertech.edu
2. Scroll down until you see the myBRTC logo
3. Log in to the myBRTC portal using this login scheme:

Username—firstname.middleinitial.lastname

Password---Date of Birth (MMDDYY)

*If you cannot get logged in, email IT at support@blackrivertech.edu or call 870-248-4057 for assistance.

4. Once you are logged in to the myBRTC portal, click on the round button that says MOODLE (classes will not show up until the 1st day of class). If you do not access your online classes by the end of the 1st week, you may be dropped from the class.
5. Click on the class name to enter your Moodle online classroom. Your instructor will have all course materials for your online class posted in the Moodle online classroom. Find the course SYLLABUS first and read it very thoroughly.

Please remember that you are responsible for obtaining the required textbooks and materials for each of your courses, as outlined in your course syllabus.

- If you are enrolled in a course taught by a high school instructor, your textbook will be provided by that instructor.
- If you are taking a concurrent course online or with a BRTC instructor, your textbook or access code will be provided by BRTC.

To receive your materials, please contact your high school counselor.

If you have any questions or concerns, reach out to your instructor for clarification.

6. You will also be able to check your BRTC email account from the myBRTC portal using the envelope link that is under your list of classes. Please check your BRTC email frequently as it is how your instructor may correspond with you.

Visit this link for more info pertaining to online classes and the required technology:

<https://blackrivertech.org/distance-education/>

TRANSCRIPT REQUEST

Not attending BRTC after high school graduation? You will need to request a transcript to be sent from BRTC to your institution. Here are the steps:

1. Go to the BRTC website www.blackrivertech.edu
2. Scroll down until you see the Student Support section on the right side
3. Click on Transcripts
4. Scroll down to the Order Options section and choose Current Students
5. Follow the directions from there, selecting the institution you wish to receive your BRTC transcript.

BRTC CLASS SCHEDULES

To see the list of online courses offered at BRTC each semester, visit this link on the BRTC website:

<https://blackrivertech.edu/students/class-schedules/>

BRTC COURSE CATALOG

Use the current BRTC COURSE CATALOG to find course descriptions and any prerequisites that may be in place.

<https://blackrivertech.edu/wp-content/uploads/2024/07/2024-2025-Course-Catalog.pdf>

Academic Probation

Students whose cumulative GPA falls below 2.0 will be placed on Academic Probation. Students who are on Academic Probation may be continued on probation if they maintain a semester GPA of 2.0 or above on courses taken during the probationary period and their cumulative CPA remains below 2.0. The probationary status will be removed when the cumulative grade point average is 2.0 or above.

Academic Suspension

Students who fail to attain a 2.0 semester grade average during the semester of the Academic Probation will be suspended for a minimum of one semester. Students may re-enter after the suspension period has passed, under conditions of academic probation for one semester. Should a student fail to maintain a 2.0 average during the second probationary period, a one-year suspension will ensue. A student who is dismissed twice for unsatisfactory academic progress will be suspended for one year. Students who transfer from another college on academic suspension must sit out one semester before attending BRTC.